Proposed Sole Source Purchase Form

Pursuant to New Mexico Procurement law, the UNM Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

I. GENERAL INFORMATION. PLEASE PROVIDE THE FOLLOWING:

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<th>Date of Request</th>
<th>Requisition Number (If Applicable)</th>
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<td>9/23/19</td>
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Request Submitted by: Angela Eckhardt
Title: Contracts Specialist
Department: Information Technologies
Email: aaprieto@unm.edu
Phone: 505-277-8122

Proposed Vendor: BlackBoard Inc.
Amount: 1 year up to Approximately $200,000.00 in multiple PO’s.

Buyer Team - See Commodity list at [http://www.unm.edu/~purch/commcodes.pdf](http://www.unm.edu/~purch/commcodes.pdf)

Provide a basic description of goods/services to be provided:
Renew UNM’s annual maintenance for Blackboard Ally for Learn and Learning Core Package.

Why is this purchase needed?

Blackboard is the used to teach online classes and for faculty to use to distribute information to students in classes held on campus.

II. BASIS FOR SOLE SOURCE PROCUREMENT. CHOOSE APPLICABLE BOX(ES) AND PROVIDE ADDITIONAL INFORMATION, AS REQUESTED:

- [ ] Proprietary item, technology or service only available from the proposed vendor. (Check box and describe proprietary component)

- [x] Compatibility requirement with existing item, technology or service. (Check box and describe compatibility requirement)
This license will allow continuing compatibility with the existing Blackboard installation.

- Renewal of support/maintenance/subscription of software, technology or other intellectual property. (Check box and describe)
  
  We are renewing the annual maintenance for Blackboard.

☐ Other Basis for Sole Source: Please describe below:

III. SUPPLEMENTAL DETAILS. PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW:

Describe in detail the unique capabilities of the proposed vendor’s goods/service and/or personnel performing the work and why this constitutes the *only* source. Focus on what is unique about the goods/service and why no other vendor could meet your needs.
Blackboard is used to teach online classes and to distribute class information to regular classes at UNM.

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<th>Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.</th>
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<th>List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.</th>
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