# Proposed Sole Source Purchase Form

Pursuant to New Mexico Procurement law, the UNM Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

## I. GENERAL INFORMATION. PLEASE PROVIDE THE FOLLOWING:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>7/3/2019</th>
<th>Requisition Number (If Applicable)</th>
<th>120449848</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by:</td>
<td>Eula Michaels</td>
<td>Request Submitted by:</td>
<td>Eula Michaels</td>
</tr>
<tr>
<td>Department</td>
<td>Pediatrics</td>
<td>Department</td>
<td>Pediatrics</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:emichaels@salud.unm.edu">emichaels@salud.unm.edu</a></td>
<td>Email</td>
<td><a href="mailto:emichaels@salud.unm.edu">emichaels@salud.unm.edu</a></td>
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<tr>
<td>Phone</td>
<td>505-925-2350</td>
<td>Phone</td>
<td>505-925-2350</td>
</tr>
<tr>
<td>Proposed Vendor</td>
<td>Christopher Sanger</td>
<td>Proposed Vendor</td>
<td>Christopher Sanger</td>
</tr>
<tr>
<td>Estimated Amount</td>
<td>72,000.00</td>
<td>Estimated Amount</td>
<td>72,000.00</td>
</tr>
</tbody>
</table>

Buyer Team - See Commodity list at [http://www.unm.edu/~purch/commcodes.pdf](http://www.unm.edu/~purch/commcodes.pdf)

Provide a basic description of goods/services to be provided:

Contractor shall ensure accurate Preadmission Screening and Resident Review (PASRR) evaluations through clinical assessment.

Why is this purchase needed?

The Purchase is needed in regards to the University and Continuum of Care contract with Department of Health and Continuum of Care. In regards to the Developmental Disabilities Waiver for the (DDW) eligibility determination. This process is required in order to justify the eligibility process for the waiver and needs of a psychiatrist to determine the appropriate level of care for patients with Intellectual/Developmental Disabilities.

## II. BASIS FOR SOLE SOURCE PROCUREMENT. CHOOSE APPLICABLE BOX(ES) AND PROVIDE ADDITIONAL INFORMATION, AS REQUESTED:

- ☒ Proprietary item, technology or service only available from the proposed vendor. (Check box and describe proprietary component)

  Christopher Sanger previously worked as a PASRR evaluator for the state and has extensive knowledge with the Department of Health requirements in making determinations. Mr. Sanger has years of experience and expertise in the developmental disability field and is the perfect candidate to assist in the process of getting started working with the Department of Health.

- ☒ Compatibility requirement with existing item, technology or service. (Check box and describe compatibility requirement)

  Christopher Sanger has an MS in Psychology and has worked in the Developmental Disability field dealing with the PASRR reviews and is well versed on what the Department of Health requires on the criteria and placement for the Developmental Disabilities Waiver.
☐ Renewal of support/maintenance/subscription of software, technology or other intellectual property. (Check box and describe)

☐ Other Basis for Sole Source: Please describe below:

III. SUPPLEMENTAL DETAILS. PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW:

Describe in detail the unique capabilities of the proposed vendor’s goods/service and/or personnel performing the work and why this constitutes the only source. Focus on what is unique about the goods/service and why no other vendor could meet your needs.

Christopher Sanger worked as the PASRR evaluator for the State of New Mexico Department of Health, for several years before retiring, and gained the necessary knowledge required to address the State requirements regarding the State of New Mexico determinations on the eligibility process for individuals regarding the Developmental Disability Waiver (DDW). Only someone who has worked in the Developmental Disability field truly gets and understands the process and needs of these individuals. This work requires extensive knowledge of the State of New Mexico Developmental Disability guidelines and requirements and Developmental Disability Waiver statutes which Chris Sanger has.
Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

This contract is through the Department of Health and they recognize the value and experience of Christopher Sanger and trust in the knowledge and expertise. We inquired the Department of Health if they knew of or could recommend anyone else and they stated No. We sent out emails to other provider agencies, and received no responses.

List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.

We reached out to the provider agencies Adelante, Arca, Dept of Health and no one had any better ideas other than Christopher Sanger for this work. Everyone in the Developmental Disability field holds Mr. Sanger in high esteem for his knowledge and additionally he is fair and sensitive dealing with this specific population. No other Vendors responded to our inquiry.