Proposed Sole Source Purchase Form

Pursuant to New Mexico Procurement law, the UNM Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

I. GENERAL INFORMATION. PLEASE PROVIDE THE FOLLOWING:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>02/04/2019</th>
<th>Requisition Number (If Applicable)</th>
<th>113518696</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by</td>
<td>Allan P. Highcove</td>
<td>Title</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Department</td>
<td>Graduate Medical Education</td>
<td></td>
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<tr>
<td>Email</td>
<td><a href="mailto:ahighcove@salud.unm.edu">ahighcove@salud.unm.edu</a></td>
<td></td>
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<tr>
<td>Phone</td>
<td>505-272-0567</td>
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<tr>
<td>Proposed Vendor</td>
<td>New Innovations, Inc.</td>
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<td></td>
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<tr>
<td>Amount</td>
<td>$69,672.00</td>
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Buyer Team - See Commodity list at [http://www.unm.edu/~purch/commcodes.pdf](http://www.unm.edu/~purch/commcodes.pdf)

Provide a basic description of goods/services to be provided:

Internet Resident Physician evaluation and Management software license – annual renewal and maintenance service contract.

Why is this purchase needed?

Internet Resident Physician evaluation and Management software license – annual renewal and maintenance service contract. Proprietary software suite used by all Medical Residency programs at UNM School of Medicine, Health Sciences Center, UNM Hospitals, and associated clinical locations for tracking residency duty hours, leave, scholarly activity, resident feedback and evaluation, contracts, licensing requirements, policy records, personnel reports, and e-signature capability.

II. BASIS FOR SOLE SOURCE PROCUREMENT. CHOOSE APPLICABLE BOX(ES) AND PROVIDE ADDITIONAL INFORMATION, AS REQUESTED:

- Proprietary item, technology or service only available from the proposed vendor. (Check box and describe proprietary component)

  New Innovations, Inc. is the predominate software provider of residency management systems, providing management systems to medical schools and teaching hospitals throughout the United States. In addition to the software’s superior capability, the experience gained by UNM Resident Physicians enables our House Officers to be fully integrated with a system that is used throughout the medical school / teaching hospital community, which adds an additional skill to enhance their training, marketability, and readiness for their post-residency career.

- Compatibility requirement with existing item, technology or service. (Check box and describe compatibility requirement)

  New Innovations, Inc. has been the software suite of record and usage for UNM-SOM since 2007. Renewal has been granted each year since its acceptance and integration, and is fully integrated and operational with UNM-SOM existing technology and service.
Renewal of support/maintenance/subscription of software, technology or other intellectual property.  (Check box and describe)

See above.

Other Basis for Sole Source: Please describe below:

Original decision to purchase made after a special committee of members from UNM Hospital's Administration, Dean's Office, School of Medicine, and Associate Dean for Graduate Medical Education, John C. Russell, MD, evaluated the software and several other competitive software vendors over a period of six months. This software was chosen and completion of evaluation. The cost of the annual software license and associated training is passed on to outside institutions in the fringe benefit rate that is charged for House Officer rotations at affiliated hospitals and medical institutions.

III. SUPPLEMENTAL DETAILS. PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW:

Describe in detail the unique capabilities of the proposed vendor's goods/service and/or personnel performing the work and why this constitutes the only source. Focus on what is unique about the goods/service and why no other vendor could meet your needs.
Our evaluation indicates that no other vendor provides the same benefits as the proposed vendor of this request.

Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

As evaluated above.

List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.

As evaluated above.