Proposed Sole Source Purchase Form

Pursuant to New Mexico Procurement law, the UNM Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

I. GENERAL INFORMATION. PLEASE PROVIDE THE FOLLOWING:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>June 5, 2018</th>
<th>Requisition Number (If Applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by</td>
<td>Carolina Aguirre</td>
<td>Title Title III Grant Director</td>
</tr>
<tr>
<td>Department</td>
<td>UNM - Valencia</td>
<td>Email <a href="mailto:caguirre@unm.edu">caguirre@unm.edu</a></td>
</tr>
<tr>
<td>Proposed Vendor</td>
<td>Sonicfoundry</td>
<td>Amount Approx. $222,460.00</td>
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</table>

Buyer Team - See Commodity list at [http://www.unm.edu/~purch/commcodes.pdf](http://www.unm.edu/~purch/commcodes.pdf)

Provide a basic description of goods/services to be provided:

Video Platform Lecture Capture and Presentation Recording system

Why is this purchase needed?

As per the approved Title III grant this purchase will improve the classroom and learning environment by making recording of class room lecture readily accessible for rural students. The improvement of student centered services will enhance their ability to use their own devices and provide support for offering supplemental instruction in STEM coursework.

II. BASIS FOR SOLE SOURCE PROCUREMENT. CHOOSE APPLICABLE BOX(ES) AND PROVIDE ADDITIONAL INFORMATION, AS REQUESTED:

x [ ] Proprietary item, technology or service only available from the proposed vendor. (Check box and describe proprietary component)

Sonic Foundry is the sole manufacture of The Mediasite Enterprise Video Platform software, My-Mediasite software and RL and ML rich media recorders appliances. Their RS and ML Rich Media Recorder are the only single-manufacturer presentation recorders with integrated capture software, screen, mouse, keyboard and hard-shell case appliance.

x [ ] Compatibility requirement with existing item, technology or service. (Check box and describe compatibility requirement)

Supports direct Publish to USB, DVD, CD or folder for users to watch anywhere without internet access from the Mediasite recorder.

Automatically generate html-based rich media web page scripts that are portable across Explorer, Firefox, Chrome and Safari browsers.

UNM Proposed Sole Source Form – Rev 6/14/13
III. **SUPPLEMENTAL DETAILS. PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW:**

Describe in detail the unique capabilities of the proposed vendor’s goods/service and/or personnel performing the work and why this constitutes the *only* source. Focus on what is unique about the goods/service and why no other vendor could meet your needs.

The appliances are unique in they are able to supports direct Publish to USB, DVD, CD or folder for users to watch anywhere without internet access from the Mediasite recorder. The capacity to stream and deliver to Mac, PC, ipad, iphone, android surface blackberry and linux is important in supporting rural students access options.
Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

Sonic Foundry is the manufacturer, so additional quotes have not been solicited.

List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.

Due to the current installation of media site on the campus, the purchase is for compatible equipment and not flexible.