Proposed Sole Source Purchase Form

Pursuant to New Mexico Procurement law, the UNM Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

I. GENERAL INFORMATION. PLEASE PROVIDE THE FOLLOWING:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>Voyager Sopris Learning</th>
<th>Requisition Number (If Applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by</td>
<td>Jennifer Gomez</td>
<td>Title</td>
</tr>
<tr>
<td>Department</td>
<td>Early Learning Childhood Network</td>
<td>Email</td>
</tr>
<tr>
<td>Proposed Vendor</td>
<td>Voyager Sopris Learning</td>
<td>Amount</td>
</tr>
</tbody>
</table>

Buyer Team - See Commodity list at [http://www.unm.edu/~purch/commcodes.pdf](http://www.unm.edu/~purch/commcodes.pdf)

Provide a basic description of goods/services to be provided:

Voyager Sopris Learning will provide access for 450 online courses and books on the LETRS-EC module.

Why is this purchase needed?

Voyager Sopris Learning is the developer of this early literacy training. The New Mexico Public Education Department has adopted this training as a required course for all public school preschool teachers. The FOCUS coaches will be required to facilitate the delivery of this course and will need to be trained on its content.

II. BASIS FOR SOLE SOURCE PROCUREMENT. CHOOSE APPLICABLE BOX(ES) AND PROVIDE ADDITIONAL INFORMATION, AS REQUESTED:

- Proprietary item, technology or service only available from the proposed vendor. (Check box and describe proprietary component)

  Voyager Sopris Learning is uniquely qualified to provide these materials, as they are the creators of LETRS-EC model. They hold proprietary rights to the online materials, books and trainings around the LETRS-EC module.

- Compatibility requirement with existing item, technology or service. (Check box and describe compatibility requirement)
☐ Renewal of support/maintenance/subscription of software, technology or other intellectual property. (Check box and describe)

☐ Other Basis for Sole Source: Please describe below:

III. SUPPLEMENTAL DETAILS. PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW:

Describe in detail the unique capabilities of the proposed vendor’s goods/service and/or personnel performing the work and why this constitutes the only source. Focus on what is unique about the goods/service and why no other vendor could meet your needs.

LETRS distinguish itself from other trainings or workshops by asking teachers to study, learn, and apply information that is solidly grounded in scientific research. LETRS focuses around the understanding of speech sounds, phonemic awareness, and English orthography. Having mastered these things allows teachers to stand up in front of class and, with confidence, explain why any English word is spelled the way it is. Teachers using this method have shown significant gains in their students. No other professional development is as comprehensive or successful in addressing the five essential components of effective reading instruction, plus writing, with a focus on translating research to classroom application. Voyager Sopris Learning has developed this module and is the only providing this online training and books for LETRS-EC.
Describe the due diligence made to locate other possible sources including communications with other universities, communications with similar providers, web searches, yellow page searches, review of advertisements and trade publications, etc.

Voyager Sopris Learning has developed this module and is the only one providing trainings and materials in this method. We did not locate any other possible sources.

<table>
<thead>
<tr>
<th>List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.</th>
</tr>
</thead>
<tbody>
<tr>
<td>As stated above, Voyager Sopris Learning is the only vendor capable of performing this training. No other vendors have been contacted.</td>
</tr>
</tbody>
</table>