PROPOSED SOLE SOURCE PURCHASE
DEPARTMENT REQUESTOR FORM

Pursuant to New Mexico Procurement law, the UNM Hospitals Purchasing Department will post your completed form on the UNM Sunshine Portal for 30 days prior to purchase of the goods/services.

I. GENERAL INFORMATION. Please Provide Complete Information:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>03/28/2018</th>
<th>Requisition Number (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by</td>
<td>Florencio Gallegos</td>
<td>Title</td>
</tr>
<tr>
<td>Department</td>
<td>All Hospital</td>
<td>Email</td>
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<tr>
<td>Proposed Vendor</td>
<td>Staxi</td>
<td>Estimated Dollar Amt</td>
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</tbody>
</table>

Provide a basic description of goods/services to be provided:

- Non-collapsible (non-folding) transport chair
- Steel oval tubing arm rests with non-porous sleeves that can lift for easy patient transfer
- Steel, lifting, non-removable, footrests
- Automatic, fail safe brakes with handle control. Brakes will release when grasping the handle, and automatically apply when the handle is released
- Non-marring 2 1/8" composite wheels with 8" diameter, 5" non-marring casters with sealed bearing
- High quality casters with anti-tip mechanism

Intended use or reason for purchase:
Provide wheelchairs for patient and nursing unit use throughout the hospital environment for patients having trouble ambulating within the various facilities.

II. BASIS FOR IDENTIFYING VENDOR AS SOLE SOURCE PROCUREMENT. Choose Applicable Box(es) and Provide Detailed Information:

- [ ] PROPRIETARY. Item, technology, or service is proprietary and available ONLY from the proposed vendor.
COMPATIBLE. Desired purchase must be compatible with existing item, technology or service.

UNMH currently deploys Staxi wheelchairs throughout the organization and for continuity of use, training and repair parts it is imperative to remain consistent with the Staxi chair use. Additionally, significant savings can be found by switching from standard wheelchairs to nestable transportation chairs. Most standard wheelchairs have a weight capacity of 250 pounds. This is proving to be insufficient by today’s standards and patient needs. A Staxi transport chair can carry a load of 600 pounds, which will allow for heavy medical equipment to be carried along with the patient.

RENEWAL. Support, maintenance, software subscription, technology or other intellectual property must be renewed ONLY from proposed vendor.

OTHER. Other basis for Sole Source not described above.

III. SUPPLEMENTAL DETAILS. Please Provide Additional Information As Requested Below:

Describe the unique capabilities of the proposed vendor's goods, services, or personnel performing the work and substantial risks that could not be overcome without purchase.

Identify other vendors or sources and the reason they were found to be unsatisfactory for providing the goods, services, or personnel performing the work.

Staxi Transport chair system is a sole source product manufactured, sold and distributed exclusively by STAXI Corporation. No other company makes a similar or competing product. This product must be purchased directly by institutions from STAXI Corporation and there are no agents or dealers outside of the company Staxi Corporation authorized to represent this product unless the company has given express consent on its letterhead.

IV. DEPARTMENT APPROVAL.

By signing below, the department certifies that the information submitted on this form has been reviewed and this purchase has departmental approval. The final determination of Sole Source approval shall be made by the Purchasing Department.

Requestor: Florencio Gallegos
Date: March 28, 2018

Administrator: [Signature]
Date: [Signature]

Purchasing Director: [Signature]
Date: [Signature]