The University of New Mexico Health Sciences Center

UNM HOSPITALS

Proposed Sole Source Purchase Form

I. GENERAL INFORMATION:

<table>
<thead>
<tr>
<th>Date of Request</th>
<th>January 8, 2018</th>
<th>Requisition Number (if applicable)</th>
<th>n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request Submitted by</td>
<td>Jennifer Sanchez</td>
<td>Title</td>
<td>Procurement Specialist</td>
</tr>
<tr>
<td>Department</td>
<td>Purchasing</td>
<td>Email</td>
<td><a href="mailto:jedsanchez@salud.unm.edu">jedsanchez@salud.unm.edu</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Phone</td>
<td>505-272-3831</td>
</tr>
<tr>
<td>Request Submitted by</td>
<td>Whitney, Fontaine</td>
<td>Title</td>
<td></td>
</tr>
<tr>
<td>Department</td>
<td>Administration</td>
<td>Email</td>
<td></td>
</tr>
<tr>
<td>Proposed Vendor</td>
<td>NEW MEXICO HOSPITAL ASSOCIATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated Amount</td>
<td>$313,682.00</td>
<td>Estimated Term</td>
<td>One (1) year</td>
</tr>
<tr>
<td>UNM Hospitals Purchasing Director</td>
<td>Jeffrey C. Gilmore</td>
<td></td>
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</tr>
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</table>

Provide a basic description of goods/services to be provided:

The University of New Mexico Hospitals (UNMH) is looking to procure, professional advocacy services for Healthcare Advocacy, which includes representation and advocacy from the New Mexico Hospital Association (NMHA) in the legislative and regulatory arenas.

Why is this purchase needed?

The services are needed to assist the UNMH with medical education resources and improvement of legislative, regulatory and public policy issues to improve health status of citizens of New Mexico. The services provide UNMH with vital network of local, state and national policy makers, New Mexico’s health care leaders, and influential consumer groups. NMHA provides a forum for addressing critical healthcare issues for effective policies for the health care field. Through NMHA, the UNMH has access to a variety of shared services, from physician credentialing, background investigation, loss prevention programs, unemployment compensation service, workers compensation claims management, insurance and employee benefit programs.

II. BASIS FOR SOLE SOURCE PROCUREMENT:

☐ PROPRIETARY. Item, technology, or service is proprietary and available ONLY from the proposed vendor.
☐ COMPATIBILITY. Desired purchase must be compatible with existing item, technology or service.

☐ RENEWAL. Support, maintenance, software subscription, technology or other IP must be renewed from vendor.

☒ Other Basis for Sole Source: Please describe below:
NMHA is a policymaking body of the American Hospital Association which is uniquely positioned to provide these services for the healthcare system and hospitals in New Mexico. NMHA provides a leadership role in New Mexico state and national legislative arenas in public policy development to promote and advocate for interests of its members. NMHA is an authoritative, knowledgeable voice for its members and a source for hospital data that is used in public policy development and legislative initiative. NMHA will promote cooperative and collaborative efforts amongst its members.

III. SUPPLEMENTAL DETAILS.

Describe the unique capabilities of the proposed vendor’s goods, services, or personnel performing the work and why this constitutes the only source. Describe any risks that could not be overcome without the purchase.

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Identify other vendors or sources and the reason they were found to be unsatisfactory for providing the goods, services, or personnel performing the work.
List the other vendors who were contacted. Please describe the specs/qualifications/criteria that the other vendors were unable to satisfy.

Internet review to identify New Mexico vendors list to provide Scope of Services, which did not reveal vendors with adequate knowledge or capacity to perform the functions required.

IV. DEPARTMENT APPROVAL.

By signing below, the department certifies that the information submitted on this form has been reviewed and this purchase has departmental approval. The final determination of Sole Source approval shall be made by the Purchasing Department.

Requestor: [Signature]
Date: 1/8/18

Administrator: [Signature]
Date: 

Director of Purchasing: Jeffery C. Gilmore
Date: 

UNMH Proposed Sole Source Form – Rev 8/7/13